



Attention Providers! Please use this page separator sheet when submitting multiple pieces of correspondence to our mail vendor via fax or mail. Failure to use this page separator with barcode per the directions below can cause a delay in our review of your inquiries.

Directions:

- Please do not send a cover page. The splitter page should be page 1 with the barcode at the top.
- Follow the required sequence:
 - Page Separator
 - First claim correspondence inquiry, such as a reconsideration form and any supporting documentation
 - Page Separator
 - Second claim correspondence inquiry and any supporting documentation
 - Page Separator
 - Continue the above sequence until your packet is complete